

DAILY SUMMARY

The Daily Summary is assigned to a student at the beginning of every class. Each student needs to complete at least two Daily Summaries by the end of the semester in order to fulfill their daily summary requirement. The Daily Summary first copies the daily log, and then details the activities for the day, as well as the student's reactions to the activities. The entire summary should be one full hand-written page. If the student does not write an accurate or complete daily summary, he/she must write another one to fulfill the requirement. Each Daily Summary for the previous day is read aloud by the author at the beginning of each class to both refresh students' memories, and to serve as a history/chronicle of student work. The "archive" of Daily Summaries remains in the classroom in a clearly marked binder (one for each period), and students can feel free to refer to daily summaries whenever necessary. Daily Summaries are particularly useful for absent students.

