

NOTE: Today is a computer lab day. Make sure you have signed up for the lab in advance.

TITLE OF LESSON

Biology Unit 1 Lesson 31 – Typing Up Evaluation Essay #1
How do cells store and transfer information?

TIME ESTIMATE FOR THIS LESSON

One class period

ALIGNMENT WITH STANDARDS

California – IE 1m

MATERIALS

Evaluation Essay Rubric – Student Page

LESSON OBJECTIVES

- To demonstrate mastery of word processing skills
 - To complete and demonstrate mastery of the Evaluation Essay
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FOCUS AND MOTIVATE STUDENTS – WARM-UP ACTIVITY

- 1) Homework Check – Collect all homework from last night. Hand back all graded assignments. Have students take out both the first and second drafts of their Evaluation Essay #1, their **Circle Diagram**, and their **Evaluation Essay #1 Requirements** sheet. Check their second draft to make sure they have had an adult edit it in a different color pen or pencil. If it is complete, initial their completed STEP 4 on their **Evaluation Essay #1 Requirements** sheet.
 - 2) **Agenda** – Have students copy the agenda you posted.
 - 3) Computer Protocol – Review with students your standard computer lab etiquette.
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ACTIVITIES – INDIVIDUAL AND GROUP

1. Instructions – Remind students that all of the drafts of their Evaluation Essay #1, their **Circle Diagram** and their **Evaluation Essay #1 Requirements** sheet are due at the end of the period today. Tell them they need to get started typing immediately in order to finish on time.
 2. Type – Have them turn on their computers, open the Microsoft Word program, and get started typing.
 3. Spell Check – As students finish typing their Evaluation Essays, remind them to use the spell check and grammar check, prior to saving their work. Often there are many typing errors that can be fixed for a better grade and students frequently do not use this part of the word processing program that can be most useful to them.
 4. Save and Print – Five minutes before the end of the period, remind students to save their work. Have them print out their Evaluation Essays, place all drafts and **Circle Diagram** in the correct order, place their **Evaluation Essay #1 Requirements** sheet on top, along with their **Evaluation Essay Rubric** with their intended grade circled and staple them all together. Collect them all and grade them.
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HOMEWORK

None

GROUP ROLES

None

DOCUMENTATION FOR PORTFOLIO

Lab Report #1
Method – Photoshop Image
Lab Report #2
Evaluation Essay #1